

Unite

Celebrating

Foundation

10 Years

Unite Foundation Scholarship Scheme 2023/2024

This guidance provides important information.
Please read before filling out an application form.

Guidance and Information

1 What is the Unite Foundation Scholarship?

The scholarship gives care leaver/experienced and estranged students a free ensuite student bedroom in a purpose built Unite Students building for a maximum of 3 years of your university life. No rent, no bills; 365 days a year for up to 3 years of **eligible** study.

2 Which universities are part of the 2023/24 network?

In order to apply and be eligible for a Unite Foundation Scholarship from 2023/24 onwards you must be attending one of the following universities:

- + Aston University
- + Bath Spa University
- + Bournemouth University
- + Brunel University London
- + De Montfort University
- + Edinburgh Napier University
- + Glasgow Caledonian University
- + King's College London
- + Kingston University
- + Leeds Beckett University
- + Liverpool John Moores University
- + London Metropolitan University
- + Manchester Metropolitan University
- + Queen Mary University of London
- + Robert Gordon University
- + Sheffield Hallam University
- + University of Bristol
- + University College London
- + University of Edinburgh
- + University of Portsmouth
- + University of Salford
- + University of Sheffield
- + University of Strathclyde
- + University of the West of England
- + University of Westminster

3 Who is eligible for a Unite Foundation scholarship?

Please read the descriptions below very carefully to see if you meet the principal scheme criteria of care leaver, care experienced (Scotland) OR estranged. If you are unsure of your eligibility or the evidence documentation needed, please get in touch with your university contact. They will be able to offer help with this application or give you advice on other avenues of support to pursue. Contact Unite Foundation on info@unitefoundation.org.uk if you're not sure who to speak to.

Please note we do not provide scholarships for postgraduate courses, students undertaking, or restarting their second undergraduate degree.

The Foundation adopts the same definitions that the different national governments use so that we can understand and communicate our impact in the same policy contexts.

Care Experienced (Scotland) (see appendix 1 for an example).

The Scottish authorities define a care experienced student as being aged 16 years or over but under 26 and having, at any time in their lives, been looked after by a Local Authority.

Share your **SAAS letter confirming your Care Experience Bursary** or alternatively provide an LA letter. Please ensure your LA letter explicitly states '**looked after**', '**care experienced**' or '**care leaver**' – if you are unsure, please send this application guidance to your LA for assistance or again discuss with your University contact.

Statutory Care Leaver (NI, Wales, England) (see appendix 2 for an example)

Care Leaver is a legal status that can begin at age 16 and lasts until 25 if in Higher Education. There are several different categories of Care Leaver but all legal definitions are eligible for the Unite Foundation Scholarship Scheme.

Ask your Local Authority for a letter on headed paper **confirming that you are a statutory care leaver**; ideally stating which category you fall into, i.e. Relevant, Former Relevant, Eligible or Qualifying. Ask them to include in this letter the support they will provide for you whilst you are at university. Alternatively, please provide a copy of your most recent national (SFE, SFW or SFNI) student finance award confirming explicitly you are in receipt of funds specifically for care leavers.

Estranged from family (see appendix 3 for an example).

If you are estranged from both of your biological parents, adoptive parents, or only living parent, you may be eligible to apply for the Unite Foundation Scholarship Scheme as an estranged student. Student Finance (SFE, SFNI, SFW) or Student Awards Agency for Scotland (SAAS), considers you an independent student on the basis of being estranged from your parents if you are permanently not in contact with your parents.

For guidance on how to prove estrangement to Student Finance England, visit [the SFE page](#), for Northern Ireland, visit [the SFNI enquiries page](#), for Wales, visit [the SFW page](#) and for the SAAS in Scotland, visit [the SAAS page](#)

Ask your student finance/award office for a letter on headed paper stating that you have been assessed as an **independent student on the basis of estrangement**.

If you are unable to provide a supporting letter for estrangement as it has not yet been decided, please enclose the application and supporting documents that you have submitted to Student Finance to apply for independent status as an estranged young person.

Additional eligibility criteria

In addition to care or estranged status, applicants must also meet **all** of the following criteria:

- + Aged 25 or under on 1st September 2023 and
- + Undertaking first and only course of undergraduate study and
- + NOT undertaking Foundation or Masters level study in year beginning September 2023
- + Studying at, or holding a firm choice offer from, a Unite Foundation partner university and
- + UK home fee status student, i.e. not an international student and
- + In receipt of, or applying for, student finance or NHS funding for day to day living costs, reflecting care leaver/care experienced/estranged student status
- +

Please note – Students undertaking a Foundation year in 2023/24 are NOT eligible to apply for this current application cycle (but can apply in 2024/25 if you continue to meet the eligibility criteria). This must be your first and only course of undergraduate study – for example if you have completed previous studies and you are returning to undertake a new undergraduate course, you will not be eligible to apply. If you are unsure of your eligibility, please email info@unitefoundation.org.uk

4 What are my chances of receiving a scholarship?

In 2023/24 there are 105 Unite Foundation Scholarships available.

In the 2022/23 cycle we received 424 eligible applications and awarded 100 scholarships. Therefore, just under 24% of eligible applications were successful.

We are always oversubscribed and are not able to accurately predict the number of eligible applications we will receive.

An application therefore represents a chance, but not a guarantee, of a scholarship.

5 How do I apply?

The application has three stages:

- + fully read this information and guidance document until you are confident you are eligible to apply
- + apply online [here](#). You will be asked to upload evidence of eligibility so get that organised before you start. We operate a 'double submission' system on the digital application form – please ensure you have submitted and then confirmed submission on the next page. If unsure, please email info@unitefoundation.org.uk to confirm we have received your application.
- + your current university will check elements of your eligibility and also connect you to university staff dedicated to supporting you in achieving your potential in Higher Education.

Your application will only be considered if it is complete, eligible and confirmed by your university by the specified deadline (see Section 8).

6 How are the scholarship awards decided?

The Unite Foundation Scholarship Scheme is sadly not able to provide awards for every eligible young person and applies scheme priorities to decide how awards are allocated each year. These priorities are to:

- + balance scholarships between estranged and care leaver students
- + reflect a range of academic ability and course choice
- + balance scholarships throughout the partner university network.

This means that an eligible application offers only a *chance* and not a *guarantee* of a scholarship award. **No single scheme priority carries greater weight than another and applicants cannot influence the outcome of the award in any way.** If your eligible application is unsuccessful initially,

you will be put on the reserve list and can go through the adjustment and clearing process. You can also reapply the following year if you still meet the eligibility criteria.

7 Reserve list, adjustment and clearing process

- + Scholarships made vacant for any reason will then be made available for students in the 'reserve' list category from the same city. Where multiple candidates exist, the Unite Foundation will select replacement scholarship students.
- + If no suitable candidates exist to fill vacant scholarship places in a specific location, other university partners will be contacted to increase their overall scholarship populations from their 'reserve' list.

8 Timeline of application process

Please see below table detailing the timeline and Important dates for the 2023/24 application process:

1st January 2023 – 1st June 2023	Scholarship applications can be completed, evidenced, and submitted. Each university will need time to review your application and support you if you have any queries.
Application Deadline – 23:59 on 1st June 2023	You must submit a complete and properly evidenced application before 23:59 on 1st June 2023.
23:59 on Thursday 15th June 2023	Deadline for applications to have been approved by universities (incl all supporting evidence approved).
Thursday 29th June 2023	Confirmation of awards and reserve list detail communicated directly to student applicants and university partners by 3pm
July – August 2023	Accommodation arrangements made for awarded students.
Until 31st August 2023	Reserve list, adjustment and clearing process period.

9 Benefits of the Unite Foundation Scholarship Scheme

- + If awarded a scholarship, and on becoming a Unite Foundation Scholarship Student, you will be entitled to up to a maximum three years of free accommodation in a designated Unite Students property.
- + The standard of free accommodation is a single occupancy, en-suite, bedroom in a purpose built student flat with a communal fitted kitchen; the flat will be shared with a mixture of other students most likely at the same university. Some buildings have different flat options (eg studio) that you can choose but may need to contribute toward.
- + Tenancy contracts include all utilities, have wi-fi throughout and are served by maintenance and on-site support teams as well as an online emergency call centre. Many buildings have other facilities like a laundry, fortnightly cleaning and bike storage. Flats are furnished and the buildings have areas suitable for both study and leisure.
- + For each year that you take up the free accommodation offer, your room will be available for the full calendar year; 365 or 366 days on leap years. Occasionally you might need to move flats temporarily to allow for maintenance and redecorating etc.
- + You will not require a rent guarantor, a deposit or any rent payments.
- + Once you become a Scholarship Student you can choose annually if you would like to take up the free accommodation offer. Your award entitles you to up to three years free accommodation. These do not need to be consecutive but you do need to remain eligible each year. Years of study that are **excluded** from support are:
 - Foundation year
 - years involving study credits toward a Masters whether that be post graduate or integrated with a Bachelors
 - resit years
 - repeat years arising as a result of changing courses
 - years in which you are aged 26 or older on 1 September
- + If you get a job in a different city during the holidays or as a placement you can apply for free housing in a Unite Students property – subject to availability – in your employer location.

Miscellaneous support:

Where appropriate the Unite Foundation will make available opportunities or benefits provided by our donors and supporters. This may include products, activities or other items geared toward making the most of your university experience.

10 Responsibilities of Foundation Scholarship Students

10.1 Administration

- + Each year that you take the benefit of free accommodation you must sign the normal rental agreement for your room and abide by the standard terms and conditions of the tenancy. Breaking the tenancy agreement will most likely result in loss of your scholarship.
- + You consent to data sharing once you join the scholarship ([read our Privacy Policy here](#)) and must ensure that the Unite Foundation team and your university always have up to date mobile and email contact details for you.
- + The Unite Foundation uses DocuSign. This is a service for digital signature of documents that many of you will already be familiar with. We will be using DocuSign to record that you have read our privacy policy ([linked here](#)) which explains how and when we share your information with other people. Your signature will also confirm you have read, understood and accept the terms of the scholarship award in the event of you being selected. You, the Unite Foundation and your university will receive a copy of this document for future reference. If the privacy policy or terms of scholarship are updated you will be notified.
- + You must respond to deadlines that you'll be given for annual room bookings.
- + Any refunds or credit occurring on the Unite Students tenancy account will remain the property of the Unite Foundation. The Unite Foundation is authorised to transfer any credit back to our account without the student's permission.

10.2 University experience

- + You should stay in regular touch with your university named contact; – they are a brilliant source of information and support for all your academic, social and financial questions whilst at university. The Unite Foundation University Partners can also manage queries about your scholarship.
- + You should respond to termly communications from the Foundation. These will be a mix of meeting the Unite Foundation team, small surveys, a competition or two and chances to take part in Unite Foundation activities like media or events. You can also get in touch with us for any questions related to the scholarship.

10.3 Scholarship scheme evaluation

- + As a registered charity we are continuously seeking to improve the way that we work so as to have a better impact on care leaver and estranged young students. In addition to tracking student outcomes nationally, each year we will conduct a survey that collects numeric and qualitative data. Fill this in and should be completely honest so that the feedback can lead to improvements. We hope to keep in touch with you for up to two years after you graduate. Your feedback and progress can help improve the scheme and is invaluable to our development as a charity.

11 About the Unite Foundation

The Unite Foundation is a charitable incorporated organization, registered with the Charity Commission in England and Wales and the Scottish Charity Regulator. The Unite Foundation is an independent registered charity offering a unique accommodation scholarship for care leaver/experienced and estranged young people at university.

The Unite Foundation Scholarship Scheme provides free accommodation for a maximum of three years of undergraduate study. So far 614 young people have been awarded a Unite Foundation scholarship with 293 having graduated. In 2023/24 a further 105 scholarship places will be available through our national network of partnership universities.

The Foundation itself was established in 2012 by Unite Students, a developer and manager of student accommodation. Unite Students remains the principal donor and makes an annual donation to the Unite Foundation having pledged a total of £15 million since inception.

Appendices

Appendix 1 – Example for Care Experienced applicants (Scotland).

The Scottish authorities define a care experienced student as being aged 16 years or over but under 26 and having, at any time in their lives, been looked after by a Local Authority.

Ask your Local Authority for a letter on headed paper confirming that you are care experienced or the letter from SAAS confirming your Care Experience Bursary A letter from Student Awards Agency Scotland confirming a Care Experience Student Bursary (Scotland).



Student Awards Agency Scotland
Saughton House,
Broomhouse Drive,
Edinburgh, EH11 3UT

t / 0300 555 0505
w / www.saas.gov.uk

03 September 2020

Award Notice 2020 – 2021

SAAS reference number: _____ (you will need this number to contact us)

College or University:
Course: :
Year of course:

SAAS payments

We will pay the following amount of tuition fees directly to your college or university

You are entitled to the following bursary/grants:

Care Experienced Student Bursary

We will pay the total amount of bursary/grants as follows:

07/10/2020	Sort code	Acc
06/11/2020	Sort code	Acc
07/12/2020	Sort code	Acc
07/01/2021	Sort code	Acc
05/02/2021	Sort code	Acc
05/03/2021	Sort code	Acc
07/04/2021	Sort code	Acc
07/05/2021	Sort code	Acc

If you change your bank details please tell us immediately through your online account. You must tell us at least 3 weeks before your next payment is due to ensure it is paid into the correct account.

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Our Ref:
Contact:
Tel:
Date:

Health and Social Care Partnership
Eastwood Health and Care Centre
Drumby Crescent
Clarkston
G76 7HN

To Whom It May Concern,

Re:

I can confirm that _____ is a care experienced young person who was looked after by East Renfrewshire's Youth Intensive Support Service and continues to live in supported care at the above address.

_____ will be able to access an Aftercare service under Part 10 of The Children and Young People (Scotland) Act 2014, until _____ is 26 years of age.

If you require any further information, please do not hesitate to contact me.

Yours sincerely,

Appendix 2 – Example for Care Leaver applicants (England, Wales, Northern Ireland).

Statutory Care Leaver (NI, Wales, England) (see appendix 2 for an example)

Care Leaver is a legal status that can begin at age 16 and lasts until 25 if in Higher Education. There are several different categories of Care Leaver but all legal definitions are eligible for the Unite Foundation Scholarship Scheme.

Ask your **Local Authority for a letter on headed paper** confirming that you are a statutory care leaver; ideally also stating which category you fall into, i.e. Relevant, Former Relevant, Eligible or Qualifying. Ask them to include in this letter the support they will provide for you whilst you are at university.

A letter from a local authority confirming Care Leaver status (England, Wales, Northern Ireland).

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Leaving Care Team
Lambeth Children Social Care
2-8 Gracefield Gardens,
London. SW16 2ST
Duty Tel number 0207 926 6315/66325
Fax number 0207 926 6331

RE:

To whom it may concern,

This letter is to confirm that [redacted] is a former Looked After Child and was in the care of the London Borough of Lambeth under the Children Act 1989 up until [redacted] 18th Birthday on [redacted]

[redacted] has now left the care of the Local Authority and is a Care Leaver as defined by the Children (Leaving Care) Act 2000 under Lambeth.

[redacted] has been a Lambeth resident for [redacted] and has been placed at the following accommodation [redacted] supported by the Leaving Care team. [redacted] and continues to be [redacted]

Please do not hesitate to contact me should you require any further information.

Yours Sincerely

Appendix 3 – Example for Estranged applicants.

If you are estranged from both of your biological parents, adoptive parents, or only living parent, you will be eligible to apply for the Unite Foundation Scholarship Scheme as an estranged student. Student Finance (SFE, SFI, SFW) or Student Awards Agency for Scotland (SAAS), considers you an independent student on the basis of being estranged from your parents if you are permanently not in contact with your parents.

For guidance on how to prove estrangement to Student Finance England, visit www.sfengland.slc.co.uk/estrangement.aspx

Ask your student finance/award office for a letter on headed paper stating that you have been assessed as an independent student on the basis of estrangement

If you are unable to provide a supporting letter for estrangement

Please enclose a copy of your student finance arrangement AND copies of the supporting documents you supplied to them as evidence of your estrangement.

A letter from Student Finance confirming the Independent Student Status of an Estranged Person.



You need to write your Customer Reference Number on every document you send us.

 Student Finance England
PO Box 210
Darlington
DL1 9HJ

www.gov.uk/studentfinance
0300 100 0607



7 April 2022

Customer Reference Number:

Dear

Independent student status granted for the duration of your studies

Your independent student status has been awarded as you're irreconcilably estranged from your parents.

You'll only need to send us more evidence if we ask you for it.

You may want to take this letter to your university or college as confirmation of your status. They may be able to offer you further financial support and advice.

Yours sincerely

Student Finance Assessor